

Leatherhead Parish Church
Charity Number 1132607
PCC Meeting on 19 February 2024 at The Church

Time: 7.30pm (coffee and ID checks from 7.00pm)

Location: Leatherhead Parish Church, KT22 8BD

1. Welcome, Worship and Prayer

2. Apologies & Minutes from last PCC

Apologies - Joe Moore, Grant Clifford & Richard Price

3. Rector – Update

It was encouraging to see a large attendance at Christmas, with over 1000 hearing the gospel presented and all receiving an invitation to Alpha. Thank you to the team for putting on great services and events. Alpha and Alpha Youth have been encouraging, with 35 at Alpha Youth across 5 groups with 10 helpers. Deeper continues to be a helpful resource in enabling people to grow deep roots into Jesus, as we intentionally look to give ourselves away to God, each other and the people of Leatherhead.

Staff -We can confirm a planting curate will arrive in July, William Ingle. William will have a particular focus on our young people, Sunday teams and All Saints.

Post APCM 2023– The finance team assessed the roles we have and agreed to bring a new online booking system; the decision was made to exit the Bookings Co-ordinator role was made in September but given in January 2024. Thanks goes to Meredith for her hard work. It's been encouraging to see the booking system working well, and booking activity has increased.

PCC thanked retiring members – We have to thank three members of the PCC who have served faithfully for a season. Martin, Grant and Janine – A biblical principle is to rest after 6 years. The Churchwardens have a rule of 6 years (unless APCM approves) and it should follow for PCC. We are adopting this approach. Archdeacon Martin Beardmore has said it's correct that a member of the PCC can only stand for two consecutive offices but will check with the Diocesan registrar. Either way, we wanted to thank Those stepping down for diligence and for your dedication, whether that be in the churchyard or building projects or valuable input. It doesn't mean these aren't core parts of the church, but stepping back from PCC. Doing so enables others to utilise their gifts, too, and as these guys step back from PCC (PCC isn't a life sentence), we wanted to thank you.

All Saints, Alpha Youth is launched.

Cleaning – After many decades of volunteer-run, the volunteer teams under Sue R's leadership 20 years have now stopped. We have seen increased use of the Church, and need to keep in good order. Professional cleaners have been hired four hours a week, for a pilot period.

Community Partners – When an area of service isn't necessarily directly a ministry from the Church but a partner we work closely with and want to support. I had mentioned to Janine that's how I see Martha's Market – given stallholders are not churchgoers/Christians (some opposed) and business sellers, but they provide a great place for a certain demographic to meet, chat, etc. MM don't get charged the rent on the hall, but make a donation of 10% sold. CAP is another and foodbank etc.

4. Safeguarding – Update

There are now 42 parishioners/staff with valid checks and 9 more in hand - including 2 helpers for the new club at Leatherhead Trinity.

Now the certificate only last for 3 years instead of 5, renewals are adding to the list!

Regarding the mandatory for PCC members course - Responding to Domestic Abuse, 6 people have let me know they have done it. Please do this asap. We have a safeguarding dashboard but we need to ensure compliance.

5. Finance Team (See papers from 11 December 2023)

Charles to talk through Accounts

It shows a picture of last year, with a huge increase in giving. Thank you, but there is also an increase in expenditure – as a result of hirers and investment in the buildings (both urgent – fire safety but and ongoing repairs. Finish the year £30k deficit, but still cash in the bank and in the designated funds. We are tracking well into 2024, we set a good budget in October 2023 and we are tracking well – we’ve increased staff training, giving and income, and looking to apply for grant funding summer 2024.

Charles cautioned the number of projects approved in Q1 and we need to balance this with ongoing giving. Finance team to keep a close eye on the budget.

6. APCM – Sunday 17th March – Decision

After a discussion. Two items were approved, the first to reduce the number of laity on the PCC to 9, and the second to limit the term of office to two consecutive terms (6). These will be taken to APCM in March for full approval.

The Church Representation Rules 2022, M15 (9) provides for the Annual Church Meeting to pass a resolution to vary the number of number of lay representatives on the Parochial Church Council that there would otherwise be under M15 (8).

It is hereby proposed to amend the number of representatives of the laity permitted to be elected to the PCC under M15 (1) (j) and M15 (8) and (9) to be as follows:

Current Provision under M15 (8) = 12 (and increasing); Proposed number of lay representatives = 9.

The new number of lay representatives under this proposal will come into effect at the next annual church meeting after the annual church meeting at which it is passed.’

- **Secondly – the PCC – Passed a resolution to limit terms to two as a pcc member *unless moving to different office (Churchwarden) etc.**

7. Pastoral care at LPC (See paper) – Update

As a result of PCC meeting discussion in October 2023 on improving pastoral care at LPC. WP and CA looked to create a framework. Carolien presented the planned pastoral care framework, of how people can access support. General agreement in the way forward.

8. Church for the whole town (All Saints) – Update

WP shared a quick update on All Saints, and the progress of signing the lease with LYP.

9. Building Projects – Update & Decision

- i) **Boiler – for approval**
 - a. *The boiler was approved and will be taking place in Late spring/summer 2024.*
- ii) **Car park barrier – for approval**
 - a. A quick discussion about the merits of the planned car park barrier at the Lighthouse, to increase parking and parking controls. The decision was referred to Finance team for approval upon quotes being updated, and confirming there is suitable budget.

10. PCC Away Day – Saturday 20th April

Away day is confirmed for 20th April at Waverley abbey, lunch provided. Opportunity for prayer,

11. AOB

Proposal to increase Gardener's hours. A discussion was held about MW's proposal to increase Barry (Gardener hours) from four to ten. After the discussion, it was referred to Charles to discuss with Martiana the budget for this. It will be confirmed either way at the next PCC.

12. Closing Prayer

Next PCC dates

Monday 18 March

Monday 17 June

Monday 16 September

Monday 11 November

Finance Team

Monday 26 February (to approve 2023 accounts ahead of APCM)

Wednesday 17 April

Wednesday 10 July

Wednesday 4 September

Monday 14 October

APCM - Sunday 17 March – 12.30pm